REQUEST FOR NOMINATIONS FOR
THE FAMILY and CHILDREN'S TRUST FUND'S
2015 CHILD WELFARE CERTIFICATE OF APPRECIATION AWARDS

The Family and Children's Trust Fund (FACT) is seeking nominations to recognize persons or teams whose prevention, intervention and treatment efforts in the area of child abuse and neglect have shown *exceptional* merit. The deadline for submission of nominations for the 2015 Child Welfare Certificate of Appreciation Awards is **Friday, February 20, 2015 by 5:00 PM.** Honors will be presented at the statewide Child Abuse Prevention Conference in April of 2015 in the Richmond area.

Nominees' contributions to prevention, intervention, and treatment efforts must be truly outstanding, clearly setting them apart from their peers. Potential award recipients are characterized by an unwavering commitment to the safety and well-being of Virginia's children and a dedication to leading innovative, promising, and/or best practices within communities and/or systems. The impact of the nominees' efforts on those affected will be of major importance, and any lasting contribution to overall improvements to practice and/or program quality will also be considered. One team award will be made to a group of child welfare professionals who have demonstrated exemplary work in their community.

Eligibility

All nominees must be residents of the Commonwealth of Virginia. Nominees should be public practitioners, private practitioners, or corporate/business, volunteer, or community representatives who have made significant contributions to the field of child welfare.

Nominating Procedures

1.   Complete the nomination form and outline the specific contribution(s) the individual or team has made in the area of prevention, intervention or treatment of child abuse and neglect. Be sure to clearly state how this individual or team has demonstrated truly exceptional work.

2.   Submit three (3) letters of support along with the completed nomination form that address the individual or team's specific contributions. The letters can be from a variety of stakeholders such as private citizens, local departments of social services staff, faith institutions or social/civic representatives.

3.   Submit the completed nomination form and letters of support to Hayley Mathews, FACT Executive Director, by **5:00 pm on Friday, February 20, 2015**. Late submissions will ***not*** be considered. Submissions can be sent electronically to Hayley.Mathews@dss.virginia.gov or by mail to the address listed below:

>   Family and Children's Trust Fund
>   801 East Main Street, 15th Floor
>   Richmond, Virginia 23219-2901

Contact Hayley Mathews at (804) 726-7604 or Hayley.Mathews@dss.virginia.gov if you have any questions.

2015 NOMINATION FORM FOR
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Nominee Profile

Name of Individual/Team:	
Address:	
Email:	
Work Phone:	
Home Phone:	
Job Title:	
Place of Employment:	
Employment Address:	

Nominator Profile

Name of Nominator:	
Email:	
Work Phone:	
Job Title:	
Place of Employment:	
Relationship to Nominee:	

1. This individual/team represents the following category: *List all that apply

    ☐ Public Sector   ☐ Nonprofit Sector   ☐ Business/Corporate Community

    ☐ Volunteer Community   ☐ Other _____

2. Outline specific contributions the individual/team has made in the area of child abuse and neglect prevention, intervention, and/or treatment efforts. Be sure to include:

    a. Summary of specific accomplishment(s), activity(ies), and/or event(s) in which the nominee has been involved;

    b. Description and number (if known) of children impacted by the nominee; and,

    c. Summary of the results achieved.

3. Provide any additional background information that might be pertinent when evaluating the nominee.

4. Attach three (3) letters of support.

If the nominee is selected, the nominator will be asked to assist in the drafting of a summary of accomplishments that will be read during the awards ceremony, listed in the awards program, and issued in a statewide press release.